

Order, Pay, Track

Advance Directives and IPOST Orders

The screenshot shows the Iowa Hospital Association Online account creation and login interface. At the top left is the Iowa Hospital Association logo, a stylized 'H' with red and white wavy lines. To the right of the logo is the text 'IOWA HOSPITAL ASSOCIATION'. Below the logo and text is a blue navigation bar with links for 'Home', 'Reorder Forms', and 'Log In'. The main content area is titled 'Please Sign In' and 'Secure Sign In'. It features a 'Member Login' section with fields for 'Email' and 'Password', and a 'Sign In' button. Below the login fields is a link for 'forgot your password?'. To the right is a 'Create a New Account' section with fields for 'First Name', 'Last Name', 'Email', 'Confirm Email', 'Password', 'Confirm Password', and 'Phone', followed by a green 'Create Account' button.

Step 1: Create a new account: <https://iowahospital.secureprintorder.com/account/>. After initial account setup, use the Member Login for future orders.

An email will be sent confirming your account setup.

Subject: Welcome to iowahospital.secureprintorder.com



A message from Print Orders (no-reply@iowahospital.secureprintorder.com):

Thank you!

You have successfully created your account at iowahospital.secureprintorder.com. Your account will allow you to access the advanced ordering features of our website. You may login to iowahospital.secureprintorder.com at any time by clicking the link below.

[Click here to view.](#)

IOWA HOSPITAL ASSOCIATION

Home Reorder Forms My Account

Hi, Stacie Christensen (Sign Out)

Your Account Summary

Profile Orders Settings Search

Waiting For Your Response Work in Progress Completed

- Items Saved in Shopping Cart (0)
- Orders Waiting For Price Approval (0)
- Orders Needing Management Approval (0)
- Proofs Waiting For Response (0)
- Files Sent, Unattached to Orders (0)
- Orders Available For Online Payment (0)
- Low Inventory Alerts (0)

Customer Service
Reorder Forms Library

Reorder Forms Library

Search

Booklets

Step 2: The home page will provide access to previous orders, current order status, and other useful information.

To place an order, click on “Booklets” under “Reorder Forms Library” to the left of the page.

IOWA HOSPITAL ASSOCIATION

Home Reorder Forms My Account

Hi, Stacie Christensen (Sign Out)

Your Reorder Forms Library

Reorder Forms Library

Search

Booklets

Booklets 3 Items

1		Advance Directives English (IHA Adv Dir Eng)	+
		Inventory Available: 24	
		Place an Order	
2		Advance Directives Spanish (IHA Adv Dir Span)	+
		Inventory Available: 19	
		Place an Order	
3		IPOST (IHA IPOST)	+
		Inventory Available: 70	
		Place an Order	

Step 3: The Reorder Forms Library has the following items to order.

- Advanced Directives (English and Spanish)
- IPOST (Iowa Physician Orders for Scope of Treatment)

Select the item by clicking “Place an Order.”




Advance Directives English

Reorder Forms Library

Search

Booklets

Advance Directives English (IHA Adv Dir Eng)



Click Image to Enlarge

Description: Advance Directives for Health Brochures
16-page booklet
Sold in multiples of 100
Order a quantity of 1 equals a bundle of 100 booklets

Form ID: IHA Adv Dir Eng

Inventory Available: 24

Pricing: \$35.00 Each

1. Quantity:
Enter Quantity

order in packages of 100

Online Price		details	
TOTAL PER EACH	\$ 35.00	TOTAL PRICE	\$ 35.00
Add to Cart			

Step 4: After clicking Place an Order, more details on the item will be shared. Enter the quantity to purchase. All brochures are sold in bundles of 100.

Select "Add to Cart."

Ordering Advanced Directives and IPOST

IOWA HOSPITAL ASSOCIATION

Advance Directives English

Reorder Forms Library

Search


Booklets

Advance Directives English (IHA Adv Dir Eng)

ADVANCE DIRECTIVES
for health care

Shopping Cart

Advance Directives English [Make Changes](#) | [Remove](#)

 **Job Name:** Advance Directives English (IHA Adv Dir Eng)

Qty	Price
1	\$35.00

[Close](#) [View Your Reorder Forms](#) [Check Out Now](#)

Form ID: IHA Adv Dir Eng
Inventory: 24
Available:

Pricing: \$35.00 Each

1. Quantity: Enter Quantity

order in packages of 100

Online Price		details	
TOTAL PER EACH	\$ 35.00	TOTAL PRICE	\$ 35.00

[Add to Cart](#)

Step 5: Selecting “Add to Cart” will prompt a pop-up window to confirm details.

If correct click “Check Out Now.”

If another item is needed select “View Your Order Reorder Forms.”

Ordering Advanced Directives and IPOST

Step 2: Shipping Options

UPS Ground ▶ Ship this order using UPS. A shipping address (with a valid Zip code) is required to calculate your charges.

Shipping Address

Saved Addresses:
--Select a Shipping Address--

First Name Last Name

Primary Phone

Attention (optional)

Company Name (optional)

Street Address

Apt., Suite, Bldg. (optional)


City State Zip Code

United States

This address is residential.

Step 3: Payment Options

Credit/Debit Card ▶ Pay for this order using a credit or debit card. We accept:




VISA **MasterCard** **DISCOVER** **NOVUS**

Credit Card Number

Expires Month Year Security Code

Please enter the billing address associated with this credit card below.

Billing Address

	Subtotal	\$35.00	Total	\$37.45	<input type="button" value="Complete Order"/>
	Tax (7%)	\$2.45			

Step 6: At checkout, provide shipping address and enter credit card information and billing address.

Once complete, an e-mail confirmation will be sent to the e-mail associated with the account. Another e-mail will be sent when the order has been shipped.

You can always track the process by logging in to the account and selecting “Work in Progress” or “Completed” to see past orders.

Please feel free to contact Iowa Hospital Association at receptionist@ihaonline.org or at 515-288-1955 with any questions about the ordering process.