

# 2023 SPONSOR RESERVATION INSTRUCTIONS

# Click Register Online and Log In.

(You may need to click I forgot my password to get your account set up.)

### SP 2023 Foundation Professionals for Iowa Hospitals Spring Conference

IHA Conference Center, Des Moines, IA

Wednesday, May 10, 2023 8:00 AM - 4:00 PM Calendar

The Foundation Professionals for Iowa Hospitals (FPIH) provides a forum and the opportunity for individuals involved with fundraising and foundations at Iowa hospitals to exchange information and ideas.

Network with 50-plus philanthrophy and foundation professionals.

To reserve a trade show booth or sponsorship, you must agree to the IHA Trade Show / Sponsorship Terms and Conditions.

Register Online

Click Start Registration.

# Register One Person or a Group

Who are you registering?

- Register me
- O Register someone else
- O Register an open-ended group

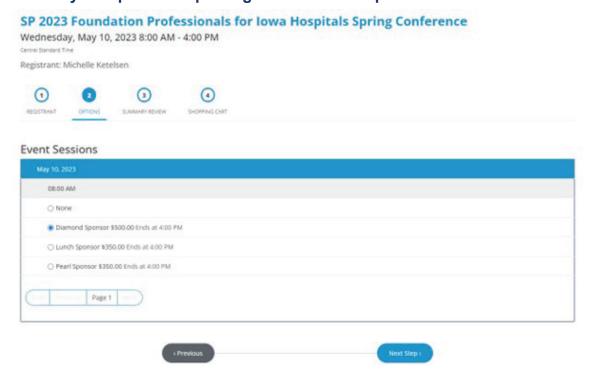




#### Check the box agreeing to the Terms and Conditions and then go to the next step.

# 

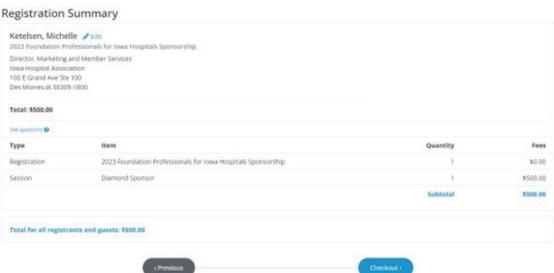
# Select your sponsorship and go to the next step.



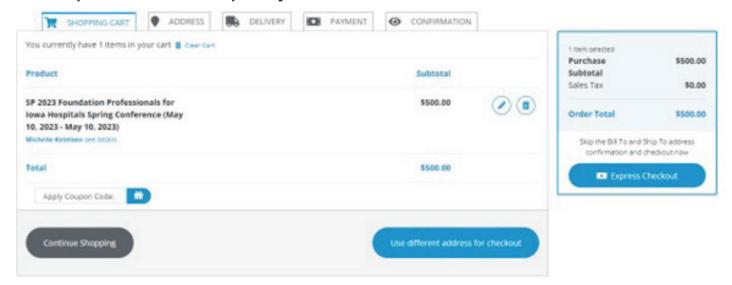
#### **Click Checkout.**

#### SP 2023 Foundation Professionals for Iowa Hospitals Spring Conference Wednesday, May 10, 2023 8:00 AM - 4:00 PM Central Standard Time

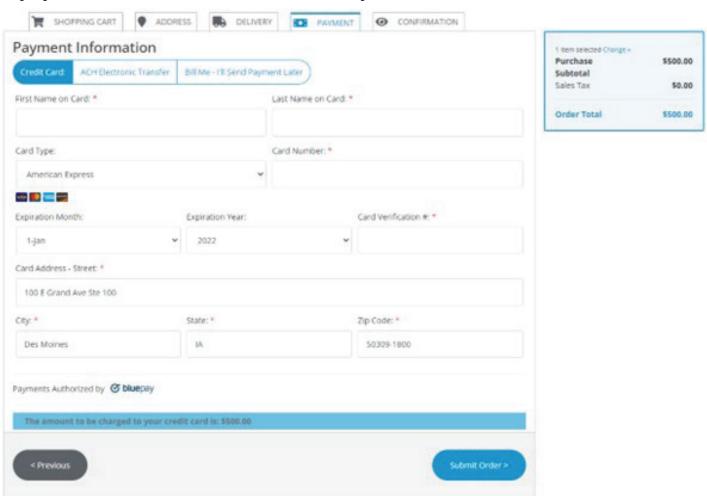
Registrant: Michelle Ketelsen 1



#### Click Express Checkout or update your address if needed.



# Pay by Credit Card or select Bill Me-I'll Send Payment Later and Submit Order.



The sponsorship is sold out If it says *Waitlist* next to your selection. By selecting this option and completing the checkout process at \$0, your name will be added to the waitlist. You will be contacted if a spot becomes available.

Please contact Michelle Ketelsen, ketelsenm@ihaonline.org, with questions.